

# REQUEST FOR PROPOSALS

## Community Media Video Playback Server

Date Issued: April 30, 2018  
Response Due: May 25, 2018

### Section 1: General Information

#### A. Objective:

This bid concerns the purchase of equipment to be used in a Master Control center for playback of video programming on six cable channels.

#### B. Issuing Agency/Contract Administration

This RFP is issued by the Community Programming Board Regional Council of Governments (DBA Waycross Community Media). All contact regarding this RFP (prior to and after the execution of the contract) must be addressed to:

Chip Bergquist  
Executive Director  
Waycross Community Media  
2086 Waycross Road.  
Forest Park, OH 45240-2717  
513-825-2429  
chip@waycross.org

#### C. Proposals:

Each proposal must be received no later than 5:00 PM on Friday, May 25, 2018. Each proposal must remain in effect for 60 days from the due date of this RFP.

#### D. Contract:

Upon selection, the successful vendor and the issuing agency will enter into a contract to provide services and meet all conditions as described in this RFP. In determination of the award, the qualifications of the proposal submitter, the conformity with the specifications of items to be supplied and the delivery terms will be considered.

**E. Cost Liability:**

The issuing agency is not liable for any cost incurred by prospective bidders prior to the execution of a contract.

**F. Reservation of Rights:**

The issuing agency reserves the right to accept any proposal, to reject any proposal or all proposals, and to make the award in any manner deemed in the best interest of the issuing agency.

**G. Indemnification:**

The successful bidder agrees to defend, indemnify, and hold harmless the issuing agency, its officers and agents from all claims arising out of the performance of this contract.

## Section 2: Equipment

The specified equipment will be installed in an existing SD Master Control Playback Center.

Minimum Criteria:

-Video server capable of playback on six channels and encode on two channels simultaneously.

-Automation software/hardware must be capable of controlling an older Sierra 3216A Analog Router

-If more than one server box utilized, system must be able to play video files from either box to all outputs.

See desired items listed below. Please list cost for each item here, or on your own quotation form. Please include shipping estimate. NOTE: At the agencies discretion, each section may be awarded separately.

Quantity	Item	Cost
----------	------	------

### SECTION 1 – Video Playback Servers

2	Tightrope CBL-FLEX4-540-20 Cablecast Flex 4 Video Servers	_____
---	---	-------

NOTE 1: We were told by Tightrope that we could control both servers from a single interface AND playback a video file residing on either box through all outputs on both boxes with these two units. If you feel that is incorrect, please include any hardware/software needed to make that happen.

NOTE 2: We were told by Tightrope that our Sierra Video Systems router could be controlled by this system without additional hardware/software (other than a cable). If you feel that is incorrect, please include any hardware/software needed to make that happen.

### SECTION 2 – SD-SDI to Analog Conversion

6	Black Magic CONVMASA Mini Converter SDI to Analog	_____
---	---	-------

2	Black Magic CONVMAAS2 Mini Converter Analog to SDI	_____
---	--	-------

### SECTION 3 – Installation

1	Onsite Installation/Integration into existing system	_____
---	--	-------